Memorandum of Understanding
Between
The Board of Trustees of
Southern Illinois University Carbondale (SIU)

And
HELP University

In order to advance friendly relations between the United States and Malaysia and in the pursuit of excellence in scholarship for the purpose of advancing and disseminating knowledge, the Board of Trustees of Southern Illinois University, a body politic and corporate of the State of Illinois, on behalf of Southern Illinois University Carbondale and HELP University sign this Memorandum of Understanding to strengthen mutual understanding, foster friendly cooperation and promote academic excellence, collaboration, and exchange in all fields of academic endeavor.

Both parties agree on the following general forms of cooperation:

a. Engage in joint research and educational activities
b. Promote international experience through exchange of faculty for research, lectures, and discussions.
c. Encourage the exchange of graduate and undergraduate students for learning, research, and internship.
d. Organize joint conferences, symposia, and seminars.
e. Link website onto the partner university’s website to enhance information exchange.

Applicants who are admitted to SIU as Partner Affiliated Students will pay an alternative tuition for the duration of their enrollment at SIU, as a Partner Affiliated Student.

Definitions

i. “Person officially affiliated with HELP partner institution” is one of the following:
   1. Study Abroad Student is a student currently enrolled in HELP wishing to participate in a one or two semester study abroad experience at SIU as part of his or her Help degree program as confirmed by letter from the MOU Liaison of HELP, required as part of the application package to SIU.
   2. Recent graduate is a person who has graduated with a recognized degree from HELP within five (5)* years of their beginning enrollment date, and in a degree program at SIU as confirmed by an official transcript and record of graduation from HELP as included as part of the application package to SIU.
3. Faculty member is a person who is current, and has been for a minimum of five (5)* years, a full time faculty member of HELP as confirmed by letter from the MOU Liaison of HELP, required as part of the application package to SIU.

4. Staff member is a person who is currently, and has been for a minimum of five (5)* years, a full time staff member of HELP, as confirmed by letter from the MOU Liaison of HELP, required as part of the application package to SIU.

5. Transfer student who has been enrolled at HELP and wishes to transfer to SIU to complete a degree.

6. Transfer graduate is a student who has attended HELP, transferred to SIU to complete a degree program, successfully completed that program and has been accepted into a graduate program at SIU within five (5)* years of receiving his or her most recent degree from SIU.

*The five year time period for a specific individual may be waived by an agreement signed by the liaisons of both institutions.

ii. A student admitted to SIU and meeting one of the above affiliation criteria, shall be referred to as a "Partner Affiliated Student."

iii. Alternative Tuition is a tuition amount that is comparable to that of an in-state student in the same degree program.

Both institutions agree to appoint one or more representatives to the Planning and Assessment Team in order to undertake the following responsibilities:

a. Serve as liaison and maintain communication and accountability for this Agreement.

b. Initiate an annual Action Plan to undertake tangible activities within this Agreement, including:
   1. The location of implementation and the participants.
   2. The duration of execution of the suggested activity.
   3. A financial plan, detailing the financial resources necessary for implementation.

c. Monitor progress and report on the outcome and evaluate the success of these activities in an annual evaluation.

d. Determine new courses of action to sustain and strengthen the institutional relationship.

The name and contact information of the respective liaison persons are:

Yi Lee  
International Partnership Coordinator  
Center for International Education  
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The present agreement shall be effective until termination by either party. Termination can be effected at any time by either party, upon written notification six months prior to termination.
IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized, respective officers, and by doing so, hereby affirm that the terms and conditions herein are mutually enforceable on behalf of and against each party as of the date first written above.

Approved:

BOARD OF TRUSTEES OF
SOUTHERN ILLINOIS UNIVERSITY

Susan M. Ford for
Randy J. Dunn
Southern Illinois University

Date: 6/9/15

HELP UNIVERSITY

Dr. Khong Kim Hoong, Deputy Vice-Chancellor
(Academic)
HELP University

Date: 22 June 2015