

Please plan ahead. Complete this form and submit it to the Center for International Education Office TWO weeks prior to your trip.

In order to be permitted to re-enter the United States you must secure a signature on page three of your form I-20 or DS-2019. Please complete section A of this form, have your department complete section B, and bring it to the Center for International Education (CIE) with your current Form I-20, passport, visa and I-94 record at least two weeks in advance of your trip to assure that someone will be available to sign for you.

IF YOU ARE CURRENTLY IN CESL YOU DO NOT NEED THIS FORM. PLEASE REPORT TO CESL TO GET YOUR I-20 SIGNED FOR TRAVEL.

Section A: To be completed by STUDENT

Name _____
Last (Family) Name First (Given) Name Middle Name (if applicable)

Dawg tag _____ E-mail address _____

Address _____
Street Address Apartment Number

_____ Phone _____
City State Zip

Date departing the U.S. ____/____/____ Date returning to the U.S. ____/____/____
mm dd yyyy mm dd yyyy

Destination(s) of travel _____

Is your Visa valid? (Circle) YES NO Visa Expiration Date ____/____/____
mm dd yyyy

Is your Passport valid? (Circle) YES NO Passport Expiration Date ____/____/____
mm dd yyyy

PLEASE NOTE: Passport must be valid for up to 6 months into the future at the time of your re-entry into the United States.

EVERY TIME YOU RETURN TO THE U.S. YOU MUST BRING A PRINT OUT OF YOUR I-94 RECORD (available at www.cbp.gov/I94) TO THE CIE OFFICE, AS WELL AS ANY OTHER DOCUMENTS THAT HAVE BEEN RENEWED, (i.e. PASSPORT, VISA). THIS IS A REQUIREMENT TO MAINTAIN YOUR VISA STATUS.

REMINDER

CIE USE ONLY

Visa _____

Passport _____

I-901 Fee _____

CIE Staff initials

CIE Staff initials

CIE Staff initials

Signed
I-20/ DS2019

Section B: To be completed in full by ACADEMIC ADVISOR or GRADUATE PROGRAM COORDINATOR

Has the student maintained full-time enrollment in all previous semesters? YES NO

If NO, indicate why _____

Is the student enrolled full-time for this current semester? YES NO Number of credit hours _____

If NO, indicate why _____

Is the student registered for the following semester? YES NO Number of credit hours _____

If NO, indicate why _____

Advisor/Program Coordinator Print Name: _____

E-mail: _____ Phone: _____

Signature _____ Date: _____

BE PREPARED TO TRAVEL OUTSIDE THE UNITED STATES

When returning to the U.S. you should carry the following documentation:

- Your current valid I-20 with a DSO signature no older than 6 months and all prior I-20s or your current valid DS-2019 with an ARO signature no older than one year and all prior DS-2019s.
- Your valid passport (Passport should be valid for at least 6 months into the future at the time of your re-entry into the United States)
- Your valid F-1 or J-1 visa
- Your SIU Salukinet schedule confirming full-time enrollment for the upcoming semester
- Your SIU Salukinet printout of your degree progress (unofficial transcript)
- A copy of a bank statement proving financial sponsorship or a copy of your Graduate Assistantship contract
- A copy of the I-901 SEVIS fee payment confirmation or receipt.

If you are currently on Optional Practical Training or your STEM Extension, you should also carry:

- Your current valid Employment Authorization Document (EAD) and any expired EAD cards.
- Letter from your employer confirming your employment and granting permission for absence.

If your F-1 or J-1 Visa is not valid, you will need to schedule a visa appointment at a U.S. Embassy or Consulate and present them with the items listed above, as well as any required documentation they have indicated on their website.

When booking your flight, always factor in the possibility that you may be delayed by immigration at any point in your trip. Try to schedule in time between connecting flights to allow for this.