

**Instructions**

This **fillable** form is to be used by all SIU students on optional practical training (OPT) or academic training (AT), to report a change of address and employment within 10 days of such changes. F-1 Students who are on STEM extensions must report to the Center for International Education (CIE) every six months, confirming their information, even if there have been no changes. Students on STEM OPT must [inform CIE](#) immediately of 1) material changes to Form I-983, 2) Termination of practical training experience, 3) change in employer, and 4) employer non-compliance. [Email](#) completed and signed form CIE-160 is encouraged.

OPT rule imposes limited periods of unemployment to maintain valid status. The limit is 90 days for students on post-completion OPT, including those with a cap gap extension. Students on 24-month STEM OPT are given an additional 60 days for a maximum of 150-day unemployment limit. In addition, students must complete the first "Evaluation of Student Progress" portion of [Form I-983](#) within 12 months of the listed STEM OPT start date. At the end of the STEM OPT extension, a student must conduct a second, final assessment. Once the evaluations are complete, the student must collect signatures from their employer and return [Form I-983](#) to CIE.

Please note:

- You must submit a new [Form I-983](#), Training Plan for STEM OPT students for each new employer while on STEM OPT.
- You must inform CIE at the beginning of your authorized employment, so we can validate your employment start date.

**Part I. Student's Information**

1. Your full name:		
2. Your current street address:		
3. Email:	4. Phone:	5. Dawgtag #:
6. SVDIS ID #:	7. Degree:	8. Completion date:

**Part II. Employer's Information**

9. Name of current employer:		
10. Address of current employer:		
11. Job Title:	12. Start Date:	13. Eng Date:
14. Is your current job a <input type="checkbox"/> full-time or <input type="checkbox"/> part-time employment?		15. If unemployed, the date your last job ended:
16. Please let us know how your current employment is related to your field of study at SIU. _____ _____		
17. How many days of unemployment have you accrued since your OPT employment authorization effective start date?		

**Part III. Signature and Confirmation**

18. I certify that all the above information provided is true and complete to the best of my knowledge and belief. I further confirm that I will notify the CIE immediately if there are any changes to the information given above.		
19. Student's Signature:	Dawgtag #:	Date: