

**Note**

Invitation letters from the academic institution are not required to apply for a visitor visa to the United States. For more information, visit [travel.state.gov](http://travel.state.gov).

We suggest you write a letter in English and address it to the Visa Officer of the U.S. Embassy/Consulate or to the individual(s) you are inviting to the U.S. The letter should state:

1. Purpose of the visit
2. Length of the visit.
3. What you will provide for the visitor (Example: room and board, money, etc.) You should include proof of income if you will provide support for your visitors. Acceptable proof of funding includes a) a bank statement showing your funds; and b) a letter from your academic department's business office.
4. A copy of your current form I-20 or DS-2019.
5. A copy of the current transcript or [Enrollment Verification Letter](#) from the Registrar's Office.

Date

Visa Officer  
Embassy of/Consulate of United States of America

Dear Sir or Madam:

I am an F-1 or J-1 nonimmigrant student at Southern Illinois University's \_\_\_\_\_ (School). I wish to invite the following family members to visit me in the United States for a period from \_\_\_\_\_ to \_\_\_\_\_.

Name (As listed on Passport)	Relationship to student	City and country of birth	Date of birth

Additional information or comments:

- Purpose for visit
- Financial support (How and who is funding each visitor? What are their relations to the visitor?)
- Travel plans and itinerary information

Sincerely,

*Your signature*

Your name

For example

Dear [Visa Officer Name]

I am writing to formally invite my [relationship to family member], [family member name], to visit the United States on a B-2 visa. [Family member name] is a resident of [home country] and holds a [country-issued] passport with the number [passport number].

I am currently an F-1 [or J-1] student at Southern Illinois University in Carbondale, Illinois, pursuing a degree in [degree program]. I have maintained a good academic standing with a GPA of [GPA] and am in good financial standing with sufficient funds to support myself throughout my studies.

My family member's intended visit is for the purpose of [reason for visit]. We plan to spend [length of stay] together, from [start date] to [end date]. During their stay, [family member name] will be staying with me at my apartment located at [your address]. I am responsible for all their accommodation and living expenses during their visit.

I have enclosed the following documents to support this invitation:

- A copy of my valid passport and I-20 [or DS-2019] form.
- A copy of my bank statements demonstrating sufficient funds
- A recent letter of verification of enrollment from Southern Illinois University.
- Proof of [family member name]'s relationship to me (e.g., birth certificate, marriage certificate)

I understand that visiting the United States is a privilege, and I assure you that my family member will not engage in any activities prohibited by their B-2 visa status. They will be leaving the United States on or before [end date] and have no intention of remaining in the country illegally.

I am confident that my family member's visit will be a positive experience and look forward to sharing our American culture with them. I kindly request you to consider my invitation and grant my family member a B-2 visa to visit the United States.

Thank you for your time and consideration.

Sincerely,

[Your Name]